

## **Notice for Plenary Speakers**

### **3rd International Symposium for Medicinal Sciences**

The preliminary program is now available online here.

[http://nenkai.pharm.or.jp/137/web/pdf/7\\_2\\_Symposia.pdf](http://nenkai.pharm.or.jp/137/web/pdf/7_2_Symposia.pdf)

#### 1) Registration

The program & abstract book, conference ID/registration certificate and invitation to a banquet will be handed at the registration desk, located on the foyer, 2nd floor of Exhibition Building, Sendai International Center.

#### 2) Accommodations

Regarding accommodations, we reserved a room at Hotel Metropolitan Sendai from March 25th to 27th (two nights). Please contact the secretariat if you need to change this schedule.

#### 3) Invitation to the Banquet

Date and Time: 18:30, Sunday, March 26

Venue: Room "Chiyo" (4th floor), Hotel Metropolitan Sendai

Please make sure to show your participation certificate for the banquet.

#### 4) Guideline for Oral Presentation

- Plenary lecturers have 60 minutes (including Q&A).
- The session room only supports digital presentations using only one LCD projector.
- Please bring your power point file in a USB memory or PC to the speakers' desk before your session, and download/check your presentation data.
- The speakers' desk will be placed in the foyer, 2nd floor of Conference Building.
- A Windows PC (with Windows 7, PowerPoint 2007, 2010, 2013, 2016) is available. If you are a Macintosh user or wish to use moving images, please bring your own PC. Please make sure to bring an AC adapter, when you bring your PC.
- Your PC will be connected to the projector with a "15-pin, mini D-sub" cable. Some PCs (Macintosh or thin laptops) will require a conversion adapter.
- Please turn off the screen saver, power save mode.
- Set the resolution to XGA (1,024×768).
- After you finish your presentation, please receive your PC immediately inside the room.
- The organization committee will be responsible for deleting all copied data.